

REGISTER OF MEMBERS' INTERESTS

The Ethical Standards in Public Life etc. (Scotland) Act 2000 (Register of Interests) Regulations 2003

Last updated – 8 June 2022

I, _____, a member of Aberdeen City Health and Social Care Integration Joint Board give notice that I have set out in the attached form, my interests as required to be declared under the Ethical Standards in Public Life etc. (Scotland) Act 2000 (Register of Interests) Regulations 2003. I have also ensured that where I have no applicable interest I have stated “none” in the relevant section(s).

I further understand that it is my responsibility to notify the Standards Officer, in writing, of any applicable change(s) in circumstances within one month of that/those change(s) occurring, and to update this register at least every 12 months.

Please complete this form in conjunction with reading the relevant paragraphs as detailed at each section (extracted from the Model Code) together with the list of definitions included within the register. Please note the paragraph numbering relates to the sequence within the Code.

If you have any doubts as to whether or not you should declare a particular interest, it is wiser to supply the information rather than omit something which you should have declared.

If you would like assistance with completing this form, please contact:

Jennifer Lawson – Tel: 01224 523581; Email: JeLawson@aberdeencity.gov.uk or
John Forsyth – Tel 01224 522428; Email: JForsyth@aberdeencity.gov.uk or
Emma Robertson – Tel: 01224 522499; Email: EmmRobertson@AberdeenCity.gov.uk

(The paragraph numbering refers to the relevant sections of the Code, which have been included to help you complete this register.)

SECTION 4: REGISTRATION OF INTERESTS

4.1 The following paragraphs set out what I have to register when I am appointed and whenever my circumstances change. The register covers my current term of appointment.

4.2 I understand that regulations made by the Scottish Ministers describe the detail and timescale for registering interests; including a requirement that a board member must register their registrable interests within one month of becoming a board member, and register any changes to those interests within one month of those changes having occurred.

4.3 The interests which I am required to register are those set out in the following paragraphs. Other than as required by paragraph 4.23, I understand it is not necessary to register the interests of my spouse or cohabitee

Category One: Remuneration

4.4 I will register any work for which I receive, or expect to receive, payment. I have a registrable interest where I receive remuneration by virtue of being:

- a) employed;
- b) self-employed;
- c) the holder of an office;
- d) a director of an undertaking;
- e) a partner in a firm;
- f) appointed or nominated by my public body to another body; or
- g) engaged in a trade, profession or vocation or any other work.

4.5 I understand that in relation to 4.4 above, the amount of remuneration does not require to be registered. I understand that any remuneration received as a board member of the IJB does not have to be registered.

4.6 I understand that if a position is not remunerated it does not need to be registered under this category. However, unremunerated directorships may need to be registered under Category Two, "Other Roles".

4.7 I must register any allowances I receive in relation to membership of any organisation under Category One.

4.8 When registering employment as an employee, I must give the full name of the employer, the nature of its business, and the nature of the post I hold in the organisation.

4.9 When registering remuneration from the categories listed in paragraph 4.4 (b) to (g) above, I must provide the full name and give details of the nature of the business, organisation, undertaking, partnership or other body, as appropriate. I recognise that some other employments may be incompatible with my role as board member of my public body in terms of paragraph 6.7 of this Code.

- (a) Give particulars of all paid employment specifying name(s) of employer(s), nature of business and title(s) of position(s) held. If self-employed give name and nature of business.

Chief Executive of ACVO (Aberdeen Council of Voluntary Organisations) Third Sector Interface for Aberdeen City (charity)

- (b) If you are a partner in a business give name of partnership and nature of its business.
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- (c) Give details of any office/membership held by you (outwith The Integration Joint Board) for which you receive payment – eg Trade Union or professional body. (Do not include any office/membership for which you do not receive remuneration, this is dealt with later).
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- (d) Give details of any directorship(s) held by you.
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- (e) Give details of other paid work.
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Category Two: Other Roles

4.13 I will register any unremunerated directorships where the body in question is a subsidiary or parent company of an undertaking in which I hold a remunerated directorship.

4.14 I will register the registered name and registered number of the subsidiary or parent company or other undertaking and the nature of its business, and its relationship to the company or other undertaking in which I am a director and from which I receive remuneration.

Give details of any other roles held by you, as specified above.

Category Three: Contracts

4.15 I have a registerable interest where I (or a firm in which I am a partner, or an undertaking in which I am a director or in which I have shares of a value as described in paragraph 4.19 below) have made a contract with my public body:

- a) under which goods or services are to be provided, or works are to be executed; and
- b) which has not been fully discharged.

4.16 I will register a description of the contract, including its duration, but excluding the value.

Give details, as specified above, in relation to contracts with The Integration Joint Board which have not been fully discharged, including description of that/those contract(s) and duration.

Category Four: Houses, Land and Buildings

4.18 I have a registrable interest where I own or have any other right or interest in houses, land and buildings, which may be significant to, of relevance to, or bear upon, the work and operation of my public body.

4.19 I accept that, when deciding whether or not I need to register any interest I have in houses, land or buildings, the test to be applied is whether a member of the public, with knowledge of the relevant facts, would reasonably regard the interest as being so significant that it could potentially affect my responsibilities to my public body and to the public, or could influence my actions, speeches or decision making.

Give details of houses, land and buildings as specified above (addresses are not required).

Category Five: Interest in Shares and Securities

4.20 I have a registerable interest where:

- a) I own or have an interest in more than 1% of the issued share capital of the company or other body; or
- b) Where, at the relevant date, the market value of any shares and securities (in any one specific company or body) that I own or have an interest in is greater than £25,000.

Give details of any shares and securities held by you as specified above.

Category Six: Gifts and Hospitality

4.21 I understand the requirements of paragraphs 3.13 to 3.21 regarding gifts and hospitality. As I will not accept any gifts or hospitality, other than under the limited circumstances allowed, I understand there is no longer the need to register any.

As noted above, there is no requirement to register any gifts or hospitality. If you still wish to register these, please use the table below.

GIFTS/HOSPITALITY RECEIVED

Received From	Date	Short Description of gift/hospitality	Approximate Value

Category Seven: Non-Financial Interests

4.22 I may also have other interests and I understand it is equally important that relevant interests such as membership or holding office in other public bodies, companies, clubs, societies and organisations such as trades unions and voluntary organisations, are registered and described. In this context, I understand nonfinancial interests are those which members of the public with knowledge of the relevant facts might reasonably think could influence my actions, speeches, votes or decision-making in my public body (this includes its Committees and memberships of other organisations to which I have been appointed or nominated by my public body).

Give details of any office/membership held by you (outwith the Integration Joint Board), for which you do not receive remuneration, as specified above.

Category Eight: Close Family Members

4.23 I will register the interests of any close family member who has transactions with my public body or is likely to have transactions or do business with it.

Give details of any close family members who have transactions with, or who are likely to have transactions with the IJB, as specified above.

SIGNATURE

I understand that it could be construed as a breach of the Model Code of Conduct for Members of Devolved Bodies, in terms of Part 2 of the Ethical Standards in Public Life etc. (Scotland) Act 2000, if I

omit information which ought to be given in this register; or

provide information which is materially false or misleading; or

fail to give further notice in order to update the information given by me in this declaration; or

fail to declare an interest which I acquire after the date of this declaration but which I must declare under the Ethical Standards in Public Life etc. (Scotland) Act 2000 (Register of Interests) Regulations 2003.

Signed: Maggie Hepburn

Date: 07/09/22

Received by

Signed: Emma Robertson

Date: 07/09/22

ANNEX B

DEFINITIONS

“Chair” includes Board Convener or any person discharging similar functions under alternative decision making structures.

“Code” code of conduct for members of devolved public bodies

“Cohabitee” includes a person, whether of the opposite sex or not, who is living with you in a relationship similar to that of husband and wife.

“Group of companies” has the same meaning as “group” in section 262(1) of the Companies Act 1985. A “group”, within s262 (1) of the Companies Act 1985, means a parent undertaking and its subsidiary undertakings.

“Parent Undertaking” is an undertaking in relation to another undertaking, a subsidiary undertaking, if a) it holds a majority of the rights in the undertaking; or b) it is a member of the undertaking and has the right to appoint or remove a majority of its board of directors; or c) it has the right to exercise a dominant influence over the undertaking (i) by virtue of provisions contained in the undertaking’s memorandum or articles or (ii) by virtue of a control contract; or d) it is a councillor of the undertaking and controls alone, pursuant to an agreement with other shareholders or councillors, a majority of the rights in the undertaking.

“A person” means a single individual or legal person and includes a group of companies.

“Any person” includes individuals, incorporated and unincorporated bodies, trade unions, charities and voluntary organisations.

“Public body” means a devolved public body listed in Schedule 3 of the Ethical Standards in Public Life etc. (Scotland) Act 2000, as amended.

“Related Undertaking” is a parent or subsidiary company of a principal undertaking of which you are also a director. You will receive remuneration for the principal undertaking though you will not receive remuneration as director of the related undertaking.

“Remuneration” includes any salary, wage, share of profits, fee, expenses, other monetary benefit or benefit in kind. This would include, for example, the provision of a company car or travelling expenses by an employer.

“Spouse” does not include a former spouse or a spouse who is living separately and apart from you.

“Undertaking” means:

- a) a body corporate or partnership; or
- b) an unincorporated association carrying on a trade or business, with or without a view to a profit.