



Non-Residential Staff COVID-19 LFD Testing Guidance

As you are aware, the Scottish Government expanded their Covid 19 staff testing programme of health and social care staff to include care at home, housing support, day care, supported living and personal care assistants with effect from 18 January 2021. Since the announcement, Aberdeen City Health and Social Care Partnership and Scottish Care have been working together with Providers and colleagues from NHS Grampian and Aberdeen City Council to develop guidance documents to support self-test for the Covid 19 virus.

The guidance document has been developed specifically to assist you and your staff to undertake tests and to upload the tests into the Government's Covid Testing Portal. The guidance applies to, what the Scottish Government have identified as, the "fixed workforce" a fuller description of which can be found below.

- *Lateral flow will be used for wider adult housing support staff who provide personal care and close support (wardens, care staff) but who do not tend to travel extensively and who work with a smaller group of clients (for example within a fixed setting such as sheltered housing/housing with multiply occupants, supported accommodation).*

Support staff falling into this category in Aberdeen are, Day Care Services, Day Centre Services, Sheltered Housing, Housing with Multiple Occupancy and Personal Assistants, and are being asked to use Lateral Flow Device self testing kits and the attached document have been designed to support the undertaking and registration of test results. Please note that Very Sheltered Housing is not included in the LFD testing process, further guidance regarding Very Sheltered Housing will follow.

The delivery process and enquiry process differs slightly, full details to support you are given below:

Personal Assistants, Day Care and Day Care Centre Staff

Delivery Arrangements	Testing Kit Enquiries	Requesting Kits
Arrangements have been made to have the test kits delivered by NSS NHS Scotland to the PPE Hubs for onward distribution to personal assistants, day care and day care centre staff.	All subsequent enquires must be emailed to ProviderEscalations@aberdeencity.gov.uk	If you have not received your kits you are being asked to email ProviderEscalations@aberdeencity.gov.uk to submit your kit request.

Sheltered Housing and Housing with Multiple Occupancy

Delivery Arrangements	Pre delivery verification process	Testing Kit Enquiries	Shortfall in Kits Delivered
The NSS has arranged for Sykes Courier service to deliver the kits directly to the nominated business premises address given for your service	You may have already received your kits but for those of you have not you are being asked to telephone the NSS National Helpline on 0800 008 6587 to verify the name of your service, your CS number and the number of staff requiring kits.	All subsequent enquires will be handled by the: NSS Helpline 0800 008 6587	NSS Scotland are in the middle of embedding a distribution management system which will monitor the physical ordering of kits before moving to an automated system based on initial ordering. It is crucial to ensure that, if you have received your kits and there is a shortfall in the number requested, you contact the NSS Helpline 0800 008 6587 to have your order amended before the automated system goes live.

The group established to oversee the expansion of Covid 19 Staff Testing in Aberdeen, will continue to meet weekly as a way of ensuring you continue to be supported throughout the implementation stage of testing. To support the group support you please email details of difficulties encountered by you and your staff, as well as questions or suggestions you may have, to anne.mckenzie@nhs.scot and wendy.henderson@scottishcare.org

This will allow further discussions to take place, and where necessary, amendments and recirculation of the guidance developed to support you and your staff.