

## BOARD DECISION SHEET

### INTEGRATION JOINT BOARD - TUESDAY, 13 MAY 2025

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Board and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Board or seek further instructions from the Board.

	Item Title	Board Decision	Required to take action	Officer to Action
1.1	<u>Welcome from the Chair</u>	<u>The Board resolved:</u> to note the Chair's remarks.		
2.1	<u>Declarations of Interest and Transparency Statements</u>	<u>The Board resolved:</u> to note that the Vice Chair advised that he had a connection in relation to all items on the agenda by virtue of (1) being a Member of the Diverse Experiences Advisory Panel, a named partner in the Scottish Government's Mental Health and Wellbeing Strategy Delivery Plan; (2) the Depute Representative of said Group to the Scottish Government Mental Health and Wellbeing Leadership Board; (3) being an unpaid carer; and (4) his participation in a project with Dundee University investigating aspects of coding for chronic pain respectively however having applied the objective test, he did not consider that he had an interest and would not be withdrawing from the meeting.		
3.1	<u>Exempt Business</u>	<u>The Board resolved:</u> There was no exempt business.		

	Item Title	Board Decision	Required to take action	Officer to Action
4.1	<b><u>Appointment of Chair - HSCP.25.029</u></b>	<b><u>The Board resolved:</u></b> (i) to note the appointment, by NHS Grampian, of Hussein Patwa as Chair of the Integration Joint Board; and (ii) to note the appointment, by Aberdeen City Council, of Councillor John Cooke as Vice Chair of the Integration Joint Board.		
4.2	<b><u>Video Presentation: Dennis Close</u></b>	<b><u>The Board resolved:</u></b> to note the video.		
4.3	<b><u>Minute of Board Meeting of 4 February 2025 and Attendance Record</u></b>	<b><u>The Board resolved:</u></b> (i) to note the Attendance Record; (ii) to instruct the Lead for People and Organisation to bring an update on abortion care to the next meeting of the IJB on 1 July 2025; and (iii) to otherwise approve the minute as a correct record.	ACHSCP	Sandy Reid
4.4	<b><u>Minute of Special Board Meeting of 28 February 2025</u></b>	<b><u>The Board resolved:</u></b> to approve the minute as a correct record.		
4.5	<b><u>Minute of IJB Budget Meeting on 18 March 2025</u></b>	<b><u>The Board resolved:</u></b> to approve the minute as a correct record.		
4.6	<b><u>Minute of Risk, Audit and Performance Committee of 25 February 2025</u></b>	<b><u>The Board resolved:</u></b> to note the minute.		
4.7	<b><u>Draft Minute of Clinical and Care</u></b>	<b><u>The Board resolved:</u></b>		

	Item Title	Board Decision	Required to take action	Officer to Action
	<b><u>Governance Committee of 11 March 2025</u></b>	to note the minute.		
4.8	<b><u>Business Planner</u></b>	<b><u>The Board resolved:</u></b> (i) to note the reason for the removal of lines 14, 15, 16 and 17 (Progress on EOMF and Review of Equality Outcomes, Biennial Progress report on delivery of our Equality Outcomes and Mainstreaming Framework, GIRFE Toolkit - Update on Work and Review of Hosted Services including Abortion Care respectively) and their modification to Service Updates; (ii) to note the reasons for the transfer of lines 13, 18 and 30 (Out of Hours Primary Care (GMED) Service, Improving Transitions and Locality Planning Annual Performance Reports respectively); and (iii) to otherwise agree the Planner.	Governance  ACHSCP  Governance ACHSCP	Emma Robertson (Planner)  Alison MacLeod Shona Omand-Smith  Emma Robertson, Mark Masson (Planner)
4.9	<b><u>IJB Insights Planner</u></b>	<b><u>The Board resolved:</u></b> (i) to agree to add the topic of Adult Social Care to the IJB Insights Planner; and (ii) to otherwise note the Planner.	ACHSCP	Alison MacLeod
4.10	<b><u>Chief Officer's Report - HSCP.25.028</u></b>	<b><u>The Board resolved:</u></b> (i) to note that the Chief Officer would provide an update on eMAR; and (ii) to otherwise note the detail contained within the report.	ACHSCP	Fiona Mitchelhill
5.1	<b><u>Financial Position Update - Year End</u></b>	<b><u>The Board resolved:</u></b>		



	Item Title	Board Decision	Required to take action	Officer to Action
	<b><u>Chief Finance Officer - HSCP.25.038</u></b>	(i) to note the job profile attached at Appendix 1 of the report; (ii) to establish a temporary Committee of the IJB, to be called an Appointment Panel, constituting the Chair and Vice Chair of the IJB and the Chief Officer (who will act as Chair of the Appointment Panel), to interview candidates and make an appointment; (iii) to agree that in the absence of the Chair or Vice Chair of the IJB, that the IJB agrees that a voting member of the IJB from the relevant constituent body, substitutes for the Chair or Vice Chair of the IJB at the Appointment Panel; (iv) to agree that the appointment of the Chief Finance Officer shall be determined by the Appointment Panel, on behalf of the IJB; and (v) to agree that the Chief Officer makes arrangements for an Interim Chief Finance Officer should they consider it necessary to do so.	ACC, People & Organisation  ACC, People & Organisation	Alison Paterson, Interim Talent Lead  Alison Paterson, Interim Talent Lead
6.2	<b><u>Annual Resilience report - Inclusion of Integration Joint Boards as Category 1 Responders under Civil Contingency Act 2004 - HSCP.25.031</u></b>	<b><u>The Board resolved:</u></b> agree they were assured that the duties of the IJB as a Category 1 responder under the Civil Contingencies Act 2004 were being met (as detailed in the report).	ACHSCP	Martin Allan
7.1	<b><u>IJB Insights - 10 June 2025</u></b> <ul style="list-style-type: none"> <li>• Culture</li> <li>• Horizon Scanning</li> </ul>	<b><u>The Board resolved:</u></b> to note the date of the next meeting.		

	Item Title	Board Decision	Required to take action	Officer to Action
	<ul style="list-style-type: none"> <li>• Strategic Plan/ Budget/ Risk</li> <li>• Deep Dive on AI</li> <li>• 3rd Sector Funding</li> </ul>			
7.2	<b><u>Integration Joint Board - 1 July 2025</u></b>	<b><u>The Board resolved:</u></b>		

If you require any further information about this decision sheet, please contact Emma Robertson, [emmrobertson@aberdeencity.gov.uk](mailto:emmrobertson@aberdeencity.gov.uk)